



## TRAINING OUTLINE AND SCHEDULE JULY – DECEMBER 2015

<b>PRIMAVERA P6 PROFESSIONAL FUNDAMENTALS REL 8.3 COURSE 102 R8.3 \$2,050.00 <i>Denver</i></b>	<b>P6 PROFESSIONAL ADVANCED REL 8.3 COURSE 102A R8.3 \$1,390.00 <i>Denver</i></b>	<b>P6 FUNDAMENTALS REL 8.3 WEB COURSE 101 R8.3 \$2,050.00 <i>Denver</i></b>	<b>PRIMAVERA CONTRACT MANAGEMENT R14 COURSE 201 R14 \$2,050.00 <i>Denver</i></b>
August 24-26 October 5-7 & December 14-16	August 27-28 October 8-9 December 17-18	November 2-4	September 21-23
Lesson 1: Project Management Life Cycle Lesson 2: Understanding Data in P6 Professional Lesson 3: Overview and Navigation Lesson 4: Creating a Project Lesson 5: Creating a Work Breakdown Structure (WBS) Lesson 6: Adding Activities Lesson 7: Assigning Calendars Lesson 8: Creating Relationships Lesson 9: Scheduling Lesson 10: Assigning Constraints Lesson 11: Creating Layouts Lesson 12: Understanding Roles and Resources Lesson 13: Assigning Roles and Resources Lesson 14: Optimizing the Project Plan Lesson 15: Baselining the Project Plan Lesson 16: Importing and Exporting Data Lesson 17: Methods of Applying Progress Lesson 18: Executing the Project Plan Lesson 19: Reflection Projects Lesson 20: Analyzing the Updated Project Lesson 21: Reporting Performance	Lesson 1: Resource and Role Analysis Lesson 2: Resource Assignments Window Lesson 3: Manual Resource Allocation Lesson 4: Bucket Planning Lesson 5: Leveling Resources Lesson 6: Storing Period Performance Lesson 7: Duration Types Lesson 8: Calculating Percent Complete Lesson 9: Earned Value Lesson 10: Advanced Scheduling Lesson 11: Creating Reports in Visualizer Lesson 12: Managing Multiple Projects	Lesson 1: Project Management Life Cycle Lesson 2: Understanding Data in P6 Lesson 3: Overview and Navigation Lesson 4: Creating a Project Lesson 5: Creating a Work Breakdown Structure (WBS) Lesson 6: Adding Activities Lesson 7: Calendars Lesson 8: Creating Relationships Lesson 9: Scheduling Lesson 10: Assigning Constraints Lesson 11: Customizing Activity Views Lesson 12: Understanding Roles and Resources Lesson 13: Assigning Roles and Resources Lesson 14: Project Workspace Lesson 15: Optimizing the Project Plan Lesson 16: Baselining the Project Plan Lesson 17: Methods of Applying Progress Lesson 18: Executing the Project Plan Lesson 19: Analyzing the Updated Project Lesson 20: Portfolios and Dashboards	Lesson 1: Introduction to Contract Management Lesson 2: Creating the Company Directory Lesson 3: Creating a Project Lesson 4: Tracking Drawings Lesson 5: Communicating Project Information Lesson 6: Logging and Tracking Submittals Lesson 7: Documenting Project Issues Lesson 8: Recording Project Communications Lesson 9: Managing Project Costs Lesson 10: Awarding Procurement Items Lesson 11: Contracts, Purchase Orders, and Trends Lesson 12: Change Management Lesson 13: Payment Requisitions Lesson 14: Approval Process